



5th February 2019

Dear Parents and Carers,

Visits to Hartley Library - Year 4

On the afternoon of **Tuesday 12th March** we will be taking classes of children to story sessions/visits at Hartley Library.

In order for your child to visit the library please complete and return the slip below as soon as possible via your child's class teacher. Please be aware that parents and carers will be responsible for the loss or damage of any books borrowed from the library. The library team has asked us to inform you that there will not be any overdue charges on children's cards although the library will charge for reminder letters. **Your child should bring their card in on this day.**

If you are available to accompany your child's year group to Hartley Library (we are asking for just a few hours of your time) please let us know by indicating on the slip and we will contact you in due course.

World Book Day is on Thursday 7th March this year - we look forward to seeing the children dressed as their favourite book character!

Yours sincerely

Mrs R Cashmore
Year 6 Class Teacher

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To: **Year 4 Class Teachers - LIBRARY VISIT - to be returned by Thursday 14th February 2019**

Pupil Name _____ Class _____

I give/ do not* give permission for my child to go to Hartley Library on the afternoon of **Tuesday 12th March**.

I give permission for the person in charge of my child giving consent on my behalf for any medical treatment or anaesthesia, should the need arise.

I am/am not* available to accompany the class (*please delete as appropriate)

Signed _____ Parent/Carer Date _____

Printed Name _____

Emergency Contact Tel. No. _____