



25th March 2020

Dear Parents and Carers,

As we progress through the COVID -19 crisis we are continually reviewing and responding to the provision we have at Hartley and local need. With numbers of pupils and staff steadily reducing we now need to move to our plan B.

From Thursday 26th March, Hartley's provision for child care for the children of key workers and key vulnerable groups will be based at Milestone Academy.

The provision will be in place from 9am- 2pm and children will require a packed lunch.

The children and staff will have their own block situated behind the Trac centre (situated straight ahead, to the left of the main building, when you drive through the gates)with classrooms and outdoor facilities all secure and separate from the rest of the academy.

The Milestone team have been very accommodating and we thank them for their kindness and hospitality in these challenging times.

If you wish to continue to take up the offer of childcare at this provision please turn up at Milestone Trac centre where a member of Hartley staff will be there to greet you and your child at 9am on Thursday morning (or on the next day that your child is signed up for). If you no longer require this service please let us know via email at: office@hartleyprimary.org.uk as soon as possible so that we can let staff know who to expect each day.

Please continue to respect social distancing and only bring your child to the academy if you have no other means of looking after them. No one should be leaving the home unless their work is essential to the fight against COVID-19.

Thank you for your ongoing support.

Kind regards

Miss N Galinis
Principal

Mrs Sarah Goosani
Executive Principal

Hartley Primary Academy and Roundash Nursery

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Hartley Primary Academy and Roundash Nursery are part of Leigh Academies Trust



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